

# PROGRAMME LEAD, EARLY CHILDHOOD DEVELOPMENT



## Vision and Mission

Yayasan Generasi Gemilang (GG) believes Love can transform Malaysia, where the next generation is exemplary, and families are empowered. Our mission is to close the education gap for under-served children by improving literacy and nutrition.

## IS THIS YOU?

We are currently searching for a passionate **Programme Lead** to join our **Early Childhood Development** team to give young children a head-start in life and nurture parent-child relationships in low income communities.

Be part of our committed team, running Early Childhood Development initiatives in the communities served by GG.

To excel in this role, possessing the following key competencies is vital:

- Degree or Diploma in Early Childhood Development, or a related field. Experience in working with children.
- Excellent interpersonal skills to effectively engage with both parents and children.
- Strong communication skills, both written and verbal. Speaking in Tamil/Mandarin is a plus.
- Proficient in Microsoft Office Apps.

## As an **ECD PROGRAMME LEAD**, you would do the following:

- Plan and conduct activities for parents to enhance their understanding of child development principles and effective parenting techniques.
- Maintain accurate records of child observations, progress assessments, family database and interactions to inform ongoing strategies and approaches.
- Coordinate the delivery of ECD toolkits to families, ensuring that appropriate materials are provided in a timely manner.
- Cultivate relationships with stakeholders: beneficiaries, volunteers, community leaders, corporate and NGO partner collaborators.

## TRAITS WE ARE LOOKING FOR

If the description below resonates with you, you are the one!

### YOU HAVE A PASSION FOR EARLY CHILDHOOD DEVELOPMENT

You have a love for education and child development and want to see children grow and develop well in their families. You light up seeing parent and children play together!

### YOU ARE CREATIVE

You are quick to innovate and think of fun and creative ways to execute a task, activity or solution. You can come up with activities that bring out the joy of learning.

### YOU ARE TENACIOUS

You don't shy away from tough tasks. Challenges inspire you to find innovative solutions, setting a great example that motivates others.

### YOU ARE A TEAM PLAYER

You enjoy being an active part of a team. People enjoy working with you because of your positivity and commitment to excellence – no matter how big or small the task.

Email [jobs@gengemilang.org](mailto:jobs@gengemilang.org) with your resume and cover letter and tell us why you'd be a great addition to our staff team.

## INTERESTED?

We've got you covered.



**Fair and equitable salaries.**  
**EPF and SESCO contributions**  
**Replacement days off.**



**Personal growth and career development** through training and project work exposures.



**Medical Allowance**  
**Insurance coverage** (personal accident & hospitalisation)  
**Family benefits** (supporting caregiver leave and medical care)



**Fun colleagues** who play mobile games together and shares the best food places and shopping deals!