

# FINANCE LEAD



## Vision and Mission

Yayasan Generasi Gemilang (GG) believe that Love can transform Malaysia, where the next generation is exemplary, and families are empowered. Our mission is to close the education gap for under-served children by improving literacy and nutrition.

GG is proud to be listed amongst the top 7 Foundations in Malaysia to receive the transparency score of 100% by Wiki Impact in the year 2023!

## IS THIS YOU?

We are actively seeking an experienced **Finance Lead** with unwavering integrity who places high importance on compliance and transparent reporting. Through meticulous financial data management, you will play a crucial role in supporting decision-making, executing GG's mission, and contributing to our Foundation's success.

Join us, an efficient and accurate lean team, in maintaining financial transparency and driving our organization's growth together.

To excel in this role, a sense of excitement when working with numbers and analysing financial data is crucial, along with the following key competencies:

- Tertiary accounting education (degree or certificate) with 2 years of relevant work experience
- Up-to-date knowledge of accounting standards and regulations.
- Strong interpersonal and communication skills, both written and verbal. English and Bahasa Melayu required.
- Proficient in Microsoft Office Excel.

### If you come on board with us, you would do the following:

- Manage accounting, financial reporting, and tax matters, including month-end and year-end closings, cash flow planning, and budget preparation.
- Ensure regulatory compliance including filing annual returns to SSM and tax returns to LHDN.
- Monitor, review, and report on financial results compared to approved budgets, and provide recommendations for cost control.
- Prepare monthly, quarterly, and yearly financial statements together with financial review reports and analyses. To ensure timely reporting and management of financial status to GG Board and governing authorities.
- Coordinate with external auditors and tax agents and prepare for all external audits.

**YAYASAN GENERASI GEMILANG** Reg No.:201401045029 (1121213-V)

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## TRAITS WE ARE LOOKING FOR

If the description below resonates with you, you are the one!

### YOU ARE GOOD WITH DETAILS

You are careful and meticulous with things entrusted to you. You spot discrepancies and enjoy the feeling of getting it right, making it your goal to fix errors and set things straight.

### YOU 'GET' DATA

You're not afraid of reports, score cards and statistics. You are willing to wrestle with numbers and present them well. You get that having good data can help track growth, evaluate progress, and identify impact.

### YOU ARE A TEAM PLAYER

You collaborate and contribute specialized knowledge with others to solve complex financial challenges, while sharing expertise and best practices to empower colleagues in making better financial decisions across the organisation.

## INTERESTED?

We've got you covered.



**Fair and equitable salaries**  
**EPF and SESCO contributions**  
**Replacement days off**



**Personal growth and career development** through training and project work exposures



**Medical Allowance**  
**Insurance coverage** ( personal accident & hospitalisation)  
**Family benefits**



**Fun colleagues** who play mobile games together and share the best food places and shopping deals!

Email [jobs@gengemilang.org](mailto:jobs@gengemilang.org) with your resume and cover letter and tell us why you'd be a great addition to our staff team.